

# AUCKLAND JUDO ASSOCIATION, Inc CONSTITUTION

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# **CONSTITUTION OF THE AUCKLAND JUDO ASSOCIATION INCORPORATED**

The adoption and registration of these rules, repeals and replaces the former Rules of the Auckland Judo Association Inc.

## **ARTICLE 1: NAME**

The name of the Society shall be the Auckland Judo Association Incorporated which may be hereinafter referred to as Judo Auckland, the AJA or the Association, as a short title.

## **ARTICLE 2: DEFINITION**

- 2.1 The AJA recognises as Judo that which was created by Jigoro Kano and which is controlled by the International Judo Federation (IJF) and regulated by the New Zealand Judo Federation.(NZJF)
- 2.2 The AJA is non-political and does not recognise the differences of gender, race or religion.

## **ARTICLE 3: INTERPRETATIONS**

- 3.1 The "Statutes" of the AJA shall mean these rules and their associated Bylaws, Appendices and Codes.
- 3.2 "Club" shall mean any Club affiliated to the Auckland Judo Association as defined by Bylaw 1.

## **ARTICLE 4: AIMS & OBJECTS**

The AJA has the following aims and objects:

- 4.1 To conduct the affairs of Judo within the Auckland Area in accordance with the Constitution of the New Zealand Judo Federation Incorporated and any of said Federations current Bylaws and Regulations
- 4.2 To promote the sport of Judo in the Auckland Area to the primary benefit of both present and future participants.
- 4.3 To promote cordial and friendly relations between its members and to organise and develop Judo throughout the Auckland region.
- 4.4 To establish such funds and accumulate such properties and equipment as are deemed desirable for the progress of Judo in Auckland.
- 4.5 To organise, promote and control Tournaments and events within the Auckland region.

## ARTICLE 5: POWERS

The powers of the Auckland Judo Association are: -

- 5.1 To make or alter rules, constitutions, regulations and by-laws by resolution in General Meeting; Regulations and by-laws may be attached as a separate document appended to this constitution;
- 5.2 To organise and control tournaments and events
- 5.3 To withdraw, suspend or terminate membership
- 5.4 To implement disciplinary procedures and impose sanctions and penalties;
- 5.5 To establish tribunals, conduct hearings and hear appeals;
- 5.6 To develop drug testing and other policies and associated disciplinary procedures;
- 5.7 To assign functions to and/or enter into agreement with other organisations
- 5.8 To lend, invest, borrow, raise or secure the payment of money; to fund raise by subscriptions, levies, donations etc. Incur liabilities and to apply funds to purposes in accord with the Aims and Objects of the AJA.
- 5.9 To insure property, employees, athletes etc;
- 5.10 To enter into and/or terminate contracts with athletes, staff, members, sponsors, media and other persons, agencies and organisations;
- 5.11 To develop job descriptions and appoint and terminate the appointment of staff (casual, contract, other);
- 5.12 To delegate duties, co-opt or appoint sub-committees or individuals;
- 5.13 To acquire by purchase, lease or grant any property or property rights and to manage, let, sell, exchange or otherwise deal with property of the organisation.
- 5.14 To disseminate private or other information about members with their consent, via written declaration, and subject to the purpose being in accordance with the Aims and Objects of the association
- 5.15 To subscribe to, affiliate to and co-operate with kindred or other organisations,
- 5.16 To promote the organisation and its activities; and
- 5.17 To do all such other things as are incidental or conducive to the attainment of the Objects and the powers of the Association.

## ARTICLE 6: AREA

6.1 The Auckland Area shall be the localities within the geographical boundaries as defined by the General (Bylaw Section B 201) of the New Zealand Judo Federation as may be updated from time to time.

## ARTICLE 7: STRUCTURE

7.1 The AJA is composed of affiliated member Clubs:

Member Clubs:

7.1.1 Member clubs are to be located within the geographical Auckland Area boundaries as defined in Clause 6.1.

## ARTICLE 8: CLUB AFFILIATION

8.1 Clubs shall re-affiliate each year at the Annual General Meeting.

8.2 All Clubs financially affiliated to the AJA and the New Zealand Judo Federation Inc. and situated within the boundaries of the Auckland Area shall automatically be accepted as members of the Association subject to the following requirements:

8.2.1 That the Club is not precluded from affiliation by reason of any statute of the New Zealand Judo Federation.

8.2.2 That the Club agrees to abide by the Constitution, Bylaws or any other rules or requirements of the Auckland Judo Association during its affiliation.

8.2.3 That the Club pays such Annual Affiliation fees or levies as determined by the Auckland Judo Association.

8.2.4 That the Club must be prepared if called upon, to furnish to the Association annually by the 31<sup>st</sup> December with a complete list of its members with their ages and grades and must also be prepared to furnish the same within two months of a General Meeting calling upon it to do so.

8.2.5 The Club shall not become a member of, or affiliated to, any other Judo organisation except with the permission of the Auckland Judo Association.

8.2.6 The Club meets the criteria as outlined in below and in Bylaw 1 of the AJA Constitution.

8.3 Notwithstanding anything to the contrary elsewhere in this Constitution the affiliation of a Club shall cease at the close of the Annual General Meeting if the

Meeting has not accepted the Club for re-affiliation for the forthcoming year. In the event of this occurring, a fresh application for affiliation shall be necessary.

8.4 The Association reserves the absolute right to approve or decline any application for Club Affiliation or re-affiliation based on a simple majority of votes by Clubs.

#### 8.5 Associate Club Membership

8.5.1. In the event that the AJA at its absolute will and pleasure considers that some Club which has applied for membership does not for some reason merit full membership, then the AJA may at its discretion grant Associate Club Membership.

8.5.2 An Associate Club shall have the same obligations as a full member but shall have no voting rights whatsoever and shall be liable for only half the AJA Club affiliation fees.

### ARTICLE 9: TERMINATION OF CLUB AFFILIATION

9.1 The affiliation of any Club shall terminate:

9.1.1 When the Club Secretary notifies the Auckland Judo Association in writing that it is the desire of the majority of its Club members to disaffiliate.

9.1.2 When the Club is not financial as per Art 8.3 of this Constitution.

9.1.3 When the Club has been expelled.

9.2 A Club, whose affiliation has been terminated, may reapply for affiliation but must first pay any arrears and monies owing to the Auckland Judo Association and/or the New Zealand Judo Federation.

9.3 The Club shall continue to be liable for any subscriptions or other monies (if any) due or unpaid as at the date of termination of affiliation.

9.4 Associate Club membership may be terminated by an AJA Management Meeting at any time by simple majority.

### ARTICLE 10: MEMBER AFFILIATION

#### 10.1 Categories of Membership

The membership of the AJA shall consist of:

Individuals

Life members

Honorary members

- 10.2 The Auckland Judo Association reserves the absolute right to approve or decline any application for membership.
- 10.3 Membership of the Auckland Judo Association shall be open to open to all persons who are members of affiliated Clubs within boundaries of the Association as defined in Article 6 of this Constitution and Article 5 of the Constitution of the New Zealand Judo Federation subject to the following requirements:
- 10.3.1 That the said persons are not precluded from membership by reason of any Statute of the New Zealand Judo Federation
- 10.3.2. That the said persons pay the annual registration and Association Subscription or levies and are members of an approved Club affiliated to the Auckland Judo Association.
- 10.3.3 That the said persons are not excluded from membership by resolution of the New Zealand Judo Federation or the Auckland Judo Association at an Annual General Meeting.
- 10.3.4 That the said persons agree to abide by the Constitution, Bylaws or any other rules or requirements of the Auckland Judo Association during membership.
- 10.4 If membership has been declined such person shall have the right to appeal and state their case either before the Executive Committee of the Association, or before an open meeting.
- 10.5 Every member of a member club shall at once become and shall continue to be a registered member of the NZJF.
- 10.6 An individual becomes a member (providing that membership complies with the requirements of these rules) following payment to the AJA of the appropriate fees and upon receipting of such fees by the Registrar.
- 10.7 The membership fees for each class of membership shall be such sum as the members shall at any general meeting so determine.
- 10.8 Register of Members  
The Executive Committee shall cause a Register to be kept in which shall be entered the full name, residential address, occupation, and category of membership of all persons admitted to membership of the Association, the dates of their admission and all subsequent changes and shall keep and maintain the Register accord with the provisions of the Privacy Act 1993.

## ARTICLE 11: LIFE AND HONORARY MEMBERSHIP

### 11.1 Life Membership

- 11.1.1 The title of Life Membership may be bestowed on any person who has made an outstanding contribution of service to the Auckland Judo Association.
- 11.1.2 A Life Member shall have all the privileges of a current member of the Association.
- 11.1.3 A Life Member shall not be liable for any annual fees, levies or subscription due to the Auckland Judo Association.
- 11.1.4 Nominees for the title must have made a continuing and outstanding contribution of service to the Auckland Judo Association.
- 11.1.5 The nomination must be for service to Judo and not under any circumstance for monetary considerations.
- 11.1.6 The nominee must be elected by special resolution at a properly constituted Annual General Meeting.

### 11.2 Honorary Membership

- 11.2.1 The title of Honorary Member may be bestowed on any person who has been or will be of service to the Auckland Judo Association.
- 11.2.2 Nominations for such membership must be made at the Annual General Meeting.
- 11.2.3 An Honorary Member shall not be liable for any annual fees, levies or subscriptions due to the Auckland Judo Association.
- 11.2.4 The period of Honorary Membership shall be for the term of service and be reconfirmed at each Annual General Meeting.

## ARTICLE 12: WITHDRAWAL, SUSPENSION OR TERMINATION OF MEMBERSHIP

### 12.1 Voluntary Cessation

A member may resign by notice in writing to the Secretary of the AJA but shall remain liable for all subscriptions accrued that are due.

### 12.2 Lapsed Membership

Members who have not paid their annual fees to the AJA by the required date shall have their rights to participate in any and all AJA activities suspended until such time as full payment has been made. AJA activities shall include the Judo activities of any and all AJA affiliated Clubs.

### 12.3 Withdrawal of Membership

The AJA may withdraw membership privileges temporarily or permanently for any of the following matters which are considered to be breaches of the discipline of the AJA.

- 01) Non-payment of fees.
- 02) Breach of the NZJF Statutes or Rules, Policies or Instructions.
- 03) Conduct deemed to be prejudicial or detrimental to the sport of Judo.
- 04) Unethical conduct.

The AJA may from time to time take action against any of its members by way of censure, fines, suspension or expulsion in regard to any of these matters.

12.4 Procedures:

The AJA regulates its disciplinary procedures by way of Bylaw 2

12.5 Right of Appeal

A person or Club whose membership has been withdrawn, suspended or terminated may, appeal against the decision. If membership has been revoked such person shall have the right to appeal and state their case either before the Executive Committee of the Association, or before an open meeting.

ARTICLE 13: OFFICERS

13.1. The Officers of the Auckland Judo Association shall be:

President  
Vice President  
Area Director  
Secretary  
Treasurer  
Development Director  
Sports Director

all of whom shall be members of the AJA and will form the Executive of the AJA.

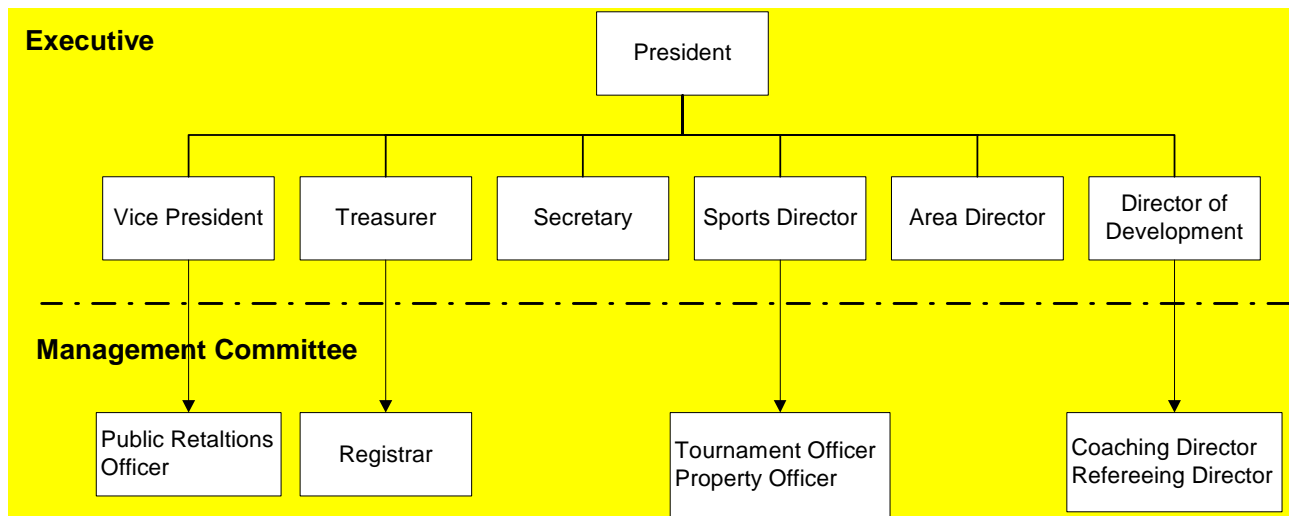
13.2 The election of Officers of the AJA is a function of the Annual General Meeting. The term of such election to office shall be for a one year term.

13.4 The Appointed Officers of the Auckland Judo Association shall be:

Refereeing Director  
Coaching Director  
Property Officer  
Tournament Officer  
Public Relations Officer  
Registrar

all of whom shall be members of the AJA and will be appointed by the Executive based on nominations received at the AGM.

Figure 1. Organisational Structure of the AJA.



13.5 At the annual general meeting of the Association the Executive Officers shall retire from office, but shall be eligible upon nomination for re-election.

13.6 The election of officers of the AJA shall take place in the following manner:-

13.6.1 The nomination, which shall be in writing and signed by the member, proposer and seconder, shall be lodged with the secretary at least 21 days before the annual general meeting at which the election is to take place;

13.6.2 A list of the candidates' names in alphabetical order, with the proposer' and seconders' names, shall be circulated to members at least fourteen days preceding the annual general meeting;

13.6.3 If necessary, balloting lists shall be prepared containing the names of the candidates in alphabetical order, and each member Club present at the annual general meeting shall be entitled to vote.

13.6.4 If, at the commencement of the meeting, there are no candidates nominated, nominations may be taken from the floor of the meeting.

13.7 Function of the Officers

The duties and responsibilities of the AJA Officers are generally elaborated on within the Bylaws of the AJA, as AJA Officers Terms of Reference

13.8 Replacement of Officers

In the event that an Officer of the Association vacates office between AGM's, the President may appoint an interim replacement until the next Annual General Meeting, when the election of a permanent appointment will take place.

## ARTICLE 14: MEETINGS

### 14.1 GENERAL MEETINGS

14.1.1. General Meetings shall be the Annual General Meeting and the Special General Meeting and shall comprise the meeting of the Association Officers and Club Delegates.

14.1.2. Notice (specifying the place, date and hour of meeting and the nature of the business to be considered thereat) shall be sent by the Secretary by mail to every Club at least 30 days before the meeting, the date of which shall be set by the Executive.

14.1.3 One half of the affiliated Clubs must be represented before the Meeting may commence and this number shall constitute a quorum

14.1.4 Control of General Meetings shall be by the President, or in his/her absence the Area Director.

14.1.5 Voting:

a) Only Club delegates may vote at a General Meeting.

b) The nominated representative of each Club shall be that Club's delegate and he/she shall be a registered member of the AJA.

c) No delegate shall have the right to vote if the designated Club is not financial.

d) Voting Power : Each Club shall be entitled to an allocation of votes based on current registered membership figures as follows:

10-20 MEMBERS	= 1 VOTE
21-40 MEMBERS	= 2 VOTES
41+ MEMBERS	= 3 VOTES

e) Proxy votes: Any delegate may vote for another Club provided written authority from the Club to do so is presented to the Secretary before the Meeting commences. The Secretary shall inform the Meeting of proxy votes immediately after the apologies.

No delegate shall have more than two Club proxies.

f) Voting shall be by a show of hands unless three members demand a secret ballot.

14.1.6 Special Resolutions : A special resolution shall require a four-fifth majority at a properly constituted General Meeting.

14.1.7 A resolution shall normally be carried by a bare majority.

## 14.2 ANNUAL GENERAL MEETING

14.2.1 The Annual General Meeting shall be held within ten weeks of the 1<sup>st</sup> October, the actual date to be determined by the Executive.

14.2.2 The Treasurer will have obtained from the Auditors an audited Statement of the Accounts and Assets for the previous financial year and shall send one copy of this Financial Report to each affiliated Club seven days before the Annual General Meeting.

14.2.3 At the Annual General Meeting the following business shall be transacted:

- a) Approval of the Minutes of the previous AGM
- b) Receiving and adoption, if thought fit, of the Auditor's report and the Statement of the Accounts and Assets for the previous financial year.
- c) Reports of the Association Officers
- d) The appointment of the Honorary Auditor
- e) The election of officers and approval of appointments
- f) Approval of the annual affiliation, membership and other fees.
- g) General Business

## 14.3 SPECIAL GENERAL MEETING

14.3.1 A Special General Meeting (SGM) may be called by the Executive or any three delegates, or the Secretary on receipt of notification of appeal from the Area Management Meeting.

14.3.2 Persons desiring to call a SGM shall give written notification to the Secretary stating the object, or objects of such a Meeting in the form of a motion or motions.

14.3.3 Within seven days of receiving such notification, the Secretary shall call a SGM as per 14.1.2 .

14.3.4. The meeting shall be convened not more than three calendar months after the request is made.

14.3.4 Should the motion or motions of the requisition concern in any way the finances of the AJA, then the Treasurer shall have an audited financial report prepared for the Meeting.

14.3.4 The SGM shall consider only those motion or motions of the requisition and no other business may be transacted.

#### 14.4 AREA MANAGEMENT MEETING

14.4.1 The Area Management Meeting (AMM) shall comprise the Meeting of the Association Officers and Club Delegates as defined in 14.1.5 b)

14.4.2 An AMM may be convened by the President or the Secretary or by any two other members of the Executive.

14.4.3 Notice (specifying the place, date and hour of meeting and the nature of the business to be considered thereat) shall be sent by the Secretary by mail to every Club at least 7 days before the meeting.

14.4.4 Control of General Meetings shall be by the President, or in his/her absence the Vice President. In the case of unavailability of these two officers, the Meeting shall appoint its own Chairperson.

14.4.5 At all AM Meetings, eight members personally present shall constitute a quorum.

14.4.6 Voting :

- a) Each member personally present shall have one vote
- b) All resolutions shall be determined by a bare majority of votes
- c) The Chairperson shall normally exercise only a casting vote
- d) No proxy votes shall be allowed.

14.4.7 Without prejudice to the general powers by these rules conferred upon it, the Area Management Meeting shall have power to do all acts and things which it may consider proper or expedient for accomplishing the aims and objects and carrying out the affairs of the Auckland Judo Association.

#### ARTICLE 15: BYLAWS

The AJA may from time to time make, amend or repeal by-laws and regulations, not inconsistent with these Rules, for the internal management of the Association and any by-law or regulation may be set aside by a general meeting of members.

As provided in the Incorporated Societies Act, these Bylaws shall be regarded as an integral part of these rules.

#### ARTICLE 16: ALTERATION OF THE CONSTITUTION

Subject to the provisions of the Incorporated Societies Act 1908, these Rules may be amended, rescinded or added to from time to time by a special resolution carried by four-fifth majority at an Annual General Meeting.

Notice of such resolution shall be circulated to members not less than 21 days prior to the meeting at which the resolution will be considered.

Such alteration shall not be legal until registered with the Incorporated Societies.

#### ARTICLE 17: COMMON SEAL

The Common Seal of the Auckland Judo Association shall be kept in the custody of the Secretary of the Association and shall only be used on the authorisation of the Association Executive Committee.

#### ARTICLE 18: WINDING UP OF SOCIETY

- 18.1 A proposal to wind up the AJA may only be considered by an Annual General Meeting following notification in the manner required for an alteration to these rules (Article 16) and shall be amended, passed or rejected in the same manner.
- 18.2 Additionally, (as provided in the Incorporated Societies Act) this resolution must be confirmed by a similar majority of a Special General Meeting called as provided in Article 14 of these rules (Calling a Special General Meeting).
- 18.3 The surplus assets of Association (following payment of all its costs, debts and liabilities) shall be disposed of as directed by the Special General Meeting which confirms the resolutions to wind up the Association.

#### ARTICLE 20: GENERAL – MATTERS NOT PROVIDED FOR:

If any matter shall arise which is not, or which in the opinion of an AJA Management Meeting is not provided for by , or under these rules, the same shall be determined by Special Resolution at a properly constituted General Meeting in such a manner as the AJA shall deem fit.